



ACADEMIC ADVISING

MISSION STATEMENT

The mission of academic advising in the Faculty of Applied Science & Engineering is to support you as a student in effectively navigating your educational experience by providing developmental advising that clarifies academic policies and procedures and connects you with appropriate resources. To support you, academic advisors will make the most of their partnerships with faculty, staff and the University of Toronto community, while maintaining consistency and transparency across the Faculty.

WHAT TO EXPECT FROM YOUR ADVISOR

Your Academic Advisor is someone who will:

- » Listen to you and support your success.
- » Help you identify goals and work with you to develop an academic plan to meet those goals.
- » Help you identify issues you may be encountering and provide referrals to resources and on-campus services.
- » Understand the University's rules and regulations and those of your program.
- » Empower you and help you make confident decisions.

HOW TO SCHEDULE AN APPOINTMENT

To schedule an appointment with your Academic Advisor, visit the Academic Advising page on the Current Engineering Undergraduates website to learn how to get in touch with them (uoft.me/engadvising).

To review upcoming and past appointments as well as appointment-related notes, referral information and links to University resources, visit U of T Engineering's Advising Portal, which can be found in the Engineering Portal (uoft.me/engportal).



PREPARE FOR YOUR APPOINTMENT

- » Schedule and attend your appointment.
- » Go into your advising appointment prepared to discuss your goals and plans. Review relevant sections of the Academic Calendar (uoft.me/engcalendar).
- » Prepare questions and/or material for discussion for each appointment.
- » If you do not understand an issue or have a specific concern, ask questions.
- » Learn your program's degree requirements and the requirements for any minors/certificates you are considering.
- » Review important dates! Check the Engineering Sessional Dates on the website.
- » Put your phone on silent mode during your appointment.
- » Follow-up on referrals and inform your Advisor of the outcome of referrals.

ADVICE FROM YOUR ADVISOR

- » Go to class every day. Get to know your instructors. Take advantage of your instructors' office hours.
- » Use University resources (see table below).
- » Your health should be your top priority. If you are not well, you can't perform well. Maintain a healthy lifestyle by eating well, establishing regular sleep patterns, exercising and taking breaks.
- » Understand important dates and deadlines, such as course enrolment and drop dates and the final exam schedule.
- » Visit your Advisor early and often. Remember, it's okay to ask for help!
- » Balance school with the rest of your life. Plan enough study time to do well in your classes.
- » Develop strong study habits and seek academic assistance at the first sign of difficulty.
- » Connect with the Engineering Career Centre.

RESOURCES

| | | |
|---|--|---|
| Important Academic Dates | Engineering Learning Strategist | Engineering Society (EngSoc) |
| Academic Calendar | Accessibility Services | Engineering Career Centre |
| Degree Explorer | International Transition Advisor | Engineering Goes Global |
| Engineering Communication Program | Academic Success Centre | Troost ILead |
| Scholarships & Financial Aid | Health & Wellness | Career & Co-Curricular Learning Network |

FREQUENTLY ASKED QUESTIONS (FAQs)

HOW CAN MY ADVISOR HELP ME MAKE DECISIONS ABOUT MY ACADEMIC PLAN?

Your Advisor will provide you with the most accurate information possible. You will work together to create a realistic plan to accomplish your educational and career goals. However, the educational choices you make are your responsibility — this includes knowing program and degree requirements. During your advising session, your Advisor will guide you through the decision-making process but not make decisions for you.

WHAT AVERAGE DO I NEED TO STAY IN GOOD ACADEMIC STANDING EACH SESSION?

Promotion regulations vary between program of study and year. Consult the Faculty's Academic Calendar or meet with your Advisor for detailed information for your program.