

## Objective

The C.D. Howe Memorial Foundation was founded in 1962 to provide a fitting and lasting memorial to the Rt. Hon. C.D. Howe and funded an engineering scholarship in his name for many years. In 2013, the Foundation established the C.D. Howe Scholarship Endowment Fund at the Association of Universities Canada to fund the National Engineering Scholarship Program in perpetuity.

The C.D. Howe Scholarship Endowment Fund supports scholarships to students enrolled in a bachelor of engineering program in a Canadian university.

Clarence Decatur Howe was born in 1886 in Waltham, Massachusetts. In 1907 he moved to Halifax, Nova Scotia, and became Professor of Civil Engineering at Dalhousie University. In 1913 he was appointed Chief-Engineer of the newly formed Board of Grain Commissioners, located in Fort William, Ontario. In the same year Mr. Howe became a Canadian citizen. In 1916 he established the C.D. Howe Company, with its head office in Port Arthur, Ontario. The company soon achieved a worldwide reputation as a designer and builder of grain handling facilities. In 1935, Mr. Howe was elected to Parliament for the constituency of Port Arthur. He was to be a Member of Parliament for almost twenty-two years.

Mr. Howe held several major portfolios in the Government of Canada. As Minister of Transport from 1935 to 1940 he reorganized Canadian National Railways, founded Trans Canada Airlines (now Air Canada), and the Canadian Broadcasting Corporation. As Minister of Munitions and Supply from 1940 to 1945 he planned and directed the massive wartime production of equipment and materials for Canada and its allies. Largely due to the success of this program, Canada entered the post-war period as a mature industrial nation. After the war, as Minister of Reconstruction and Supply and Minister of Trade and Commerce, Mr. Howe played the major role in developing and implementing policies which contributed to Canada's strong economic growth during that period.

At his death in 1960 the Toronto Star reported that "Howe's monument is everywhere. He was the chief builder of modern industrial Canada, and one of the greatest Canadians of all times." La Presse stated that "un géant entre dans sa légende". Mr. Howe is recognized as one of Canada's greatest engineers.

## Number, Value and Duration of Scholarships

Up to two (2) scholarships will be available at the bachelor level.

These scholarships are valued at \$7,500 CAD per year, tenable for up to three consecutive years or until a first degree is obtained.

## Eligibility

Eligible applicants must:

- be a Canadian citizen or permanent resident of Canada;
- be entering the second year of a first bachelor of engineering degree program in September 2020;
- have completed the first year program in a Canadian faculty of engineering and intend to continue their studies in engineering\*;
- be nominated by an eligible institution;
- have attained a first class standing as defined by the nominating institution.

**\*CO-OP:** Full-time engineering students in co-operative programs with a work term in the second term of the first year may apply before the start of their fourth study term.

Eligible institutions:

- Canadian educational institutions which have recognized provincial degree-granting powers, or their affiliates (e.g. universities).

## Field of Study/Program Requirements

- Applicants must be enrolled in a bachelor of engineering program or equivalent.

## Conditions / Restrictions

- Award holders who do not meet the renewal criteria in one year may regain the scholarship in the subsequent year, provided they meet the requirements for renewal of the scholarship.

## Administrator

Universities Canada administers the C.D. Howe Scholarship Endowment Fund and its scholarship programs. Universities Canada facilitates the development of public policy on higher education and encourages cooperation among universities and governments, industry, communities, and institutions in other countries. Universities Canada is associated with leading firms in nearly every sector of the economy through its provision of scholarship services and management of more than 130 different scholarship programs on behalf of corporations, government agencies and private foundations throughout North America. For additional information, please visit [www.univcan.ca](http://www.univcan.ca)

The administrator of the C.D. Howe Scholarship Endowment Fund retains the right to change and/or suspend the sponsorship of the scholarship plan without notice.

## Selection Process

The selection of scholarship recipients is made by a committee of Canadian university and college representatives chosen by Universities Canada. The administrator of the C.D. Howe Scholarship Endowment Fund exercises no influence in the selection of the scholarship. Once complete, the selection committee's decision is irrevocable.

### Evaluation criteria:

- Academic performance (worth 60%);
  - for co-op students, only the first two study term marks will be used.
- Leadership qualities as evidenced by volunteer and extracurricular activities (worth 20%);
- Quality and relevance of reference letters (worth 20%).

All applicants will receive confirmation by email of the results of the selection process, once available.

## Successful Applicants

Successful applicants will receive confirmation of their scholarship in August. Recipients will be required to complete the online scholarship acceptance process and forward any required documentation such as the proof of registration from the educational institution they will be attending. It is the responsibility of the recipient to keep Universities Canada informed of any changes to their contact information through the online portal.

## Payment

- Scholarship payment(s) will only be issued upon completion of the scholarship acceptance process and review and acceptance of all required supporting documentation by Universities Canada;
- Universities Canada will forward payment of the scholarship to the educational institution on behalf of C.D. Howe Scholarship Endowment Fund;
- It is the student's responsibility to ensure that payment of tuition fees is made within the defined timeframe set by the educational institution regardless of the timing of the scholarship payment;
- Payment by the institution to the student will be made in accordance with the normal practice of the educational institution.
- Note that, depending on method of payment, receipt of payment can take 6-8 weeks following the applicant's acceptance of the award or submission of the online renewal.

## Application Process

It is important that the individual who completes and submits the application (the applicant) is the individual who, if successful, will be the student receiving the scholarship. The applicant is considered the owner of the application and must be eligible for the scholarship according to the program guidelines.

Online Application:

1. Submit an online application by visiting <https://portal.scholarshippartners.ca>
2. Applicants can access the scholarship program using the following code: **150CDH2020**.
3. Applicants must complete the application process as instructed online.
4. The application, including all supporting documentation, must be submitted to Universities Canada no later than the application deadline of **June 1, 2020**.
5. Receipt of applications will be acknowledged by email following processing by Universities Canada.
6. It is the applicant's responsibility to ensure that all supporting documents have been received and accepted by visiting <https://portal.scholarshippartners.ca> to review their scholarship application status.
7. Award renewals and account maintenance will be conducted online.

## Supporting Documentation

The supporting documentation described below is required as part of this application. If any of these documents are not received and accepted, the application will be considered incomplete and will not be evaluated. Supporting documents must be received by Universities Canada on or before **June 1, 2020**.

### Letters of Reference

**All letters must be dated, typewritten on letterhead, signed with an original non-electronic signature and include the reference's contact information. The person writing the letter of reference should describe their relationship to the applicant in the letter. Reference letters must be dated within one (1) year of the supporting document deadline.**

#### Letter of Reference (Academic)

One letter of reference is required to support the application and must come from an individual who is not related to the applicant. The letter must come from a past or present teacher is familiar with the applicant's academic history.

#### Letter of Reference (Extracurricular)

One letter of reference is required to support the application and must come from an individual who is not related to the applicant. The letter must come from a person who is familiar with the applicant's volunteer, community involvement and/or extracurricular activities and must not be the same individual who provided the academic reference.

### Transcript

Provide an official transcript of the first year of available marks, that is, marks for the period of September 2019 to April 2020. If the applicant was not enrolled during this time, marks for the last two available terms will be accepted. A transcript will only be considered acceptable if it is presented on the official paper of the institution AND it bears the appropriate signature(s) and/or seal of the institution.

# The C.D. Howe Scholarship Endowment Fund National Engineering Scholarship

2020 Program Guidelines

## Nomination Form

The Nomination Form is to be completed by the Nominating Institution and submitted with the application.

**Documents may be uploaded together with the online application or sent directly to the address below.**

## Contact Us

**Scholarship  
Partners Canada.**  
**Partenaires en bourses  
d'études Canada.**

Scholarship Partners Canada  
Ref: The C.D. Howe Scholarship Endowment Fund National  
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Fax: (613) 563-9745  
E-mail: [awards@univcan.ca](mailto:awards@univcan.ca)

**PLEASE NOTE: If any of the application requirements noted above are not met, the application will be considered incomplete.**